

Coaching Conference Call
Wednesday, January 14th, 2009 at 20h00 EST

Approved Minutes

Participants

Peter Steele – Chair, NB
Tony Bean – ON
David Gilday – NWT
Annie Sarrat – Quebec
Dawn Currie – SSC
Yanna Moncion – SSC

Absent

Keith Gordon – BC

1. Motion to call the meeting to order by Peter at 20h09 EST
2. Approval of agenda as presented
Motion to approve the agenda as presented by David
Second by Tony
Motion passed
3. Approval of December 8th, 2008 minutes
Motion to approve the minutes as presented by David
Second by Tony
Motion passed
4. Business Arising

Annie - Will provide the feedback of the Intro to Comp courses that she's delivered to the committee. *On-going.*

Dawn - Will follow-up with Mylène to have a notice of the new deadline for completion of the online Ethics course posted on the coaching section of the SSC website.
Dawn will follow-up with Mylene tomorrow.

5. Correspondence – None
6. Budget

Action Item: Dawn and Yanna will review the costs of hosting our in-person meeting in either Montreal or Ottawa and the committee will review the figures and vote on their preferred location.

7. New Business
 - a. LF/Evaluator requirements
Intro to Comp – Old level 3 NCCP with Online Ethics
Application to become a LT Evaluator – We need to come up with requirements that would be suitable for consideration (i.e. background in Kinesiology; Teaching certification, etc)

Action Item: Dawn will put something together to better explain the requirements and send it out to the committee for review.

b. Fee Structure

During the last conference call, there was an excel file provided that outlined possible registration fees for course. Or, do we want to provide minimum requirements and leave the rest up to the Branches?

Action Item: Dawn will create an Operational Guideline on Fee Structures for the delivery of Coaching Courses and it will be on this policy that the committee motions to approve.

c. NCCP Update

i. LF Training

Hosting one course in Ottawa, February 27th to March 1st - SSC will pay for MLF cost, hotel, meals.. There are grants available for Branches to transportation to the course host Fundamentals and Fundamentals Leaders training.

Branches are urged to apply for funding through their Provincial Coaching Association and if costs are still prohibitive, SSC will consider some funding.

Money made available under FUNdamental Leader budget line.

ii. Resources

Intro to Comp evaluation (will be completed in English by the end of February), analyze performance module, revising the modules where there were issues, PowerPoint presentations being completed for LF's to deliver courses.

Action Item: Dawn will prepare a draft contract which outlines the required Deliverable/Timelines following a conversation with Dave Morrison and Douglas Duncan who will be facilitating the LF Training course.

d. Coaching Symposium

i. Gift

ii. Participation Fee? \$50?

- Frank Dick will be a guest speaker at the ST Training Camp which will take place the week after our AGM. That said, he has agreed to speak during our Coaching Symposium.

- First announcement for the Symposium will be circulated next week.

- Host Hotel has been confirmed - Hilton Airport

- Awards Luncheon on Saturday afternoon

- The committee feels that they should include money in the budget to send each committee member to the Coaching Symposium.

- Committee prefers less money be sent to the Branches as a subsidy and no participant fee be charged.

- Erasable boards with ST Track and SSC logo on it for sale.

- Inukshuk pins made available for sale.

- Delegate gift?

Action Item: Committee members to provide delegate gift ideas to Dawn asap.

8. Next Meeting – Wednesday February 4th, 2009 @ 8:00 PM EST

9. Adjournment – Motion to adjourn at 21h39 EST

Action Item Summary

Action #	Who	Task	Status
6.	Dawn	Will review the costs of hosting our in-person meeting in either Montreal or Ottawa and the committee will review the figures and vote on their preferred location.	
7.a	Dawn	Will put something together to better explain the requirements and send it out to the committee for review.	
7.b	Dawn	Will create an Operational Guideline on Fee Structures for the delivery of Coaching Courses and it will be on this policy that the committee motions to approve.	
7.c	Dawn	Will prepare a draft contract which outlines the required Deliverable/Timelines following a conversation with Dave Morrison and Douglas Duncan who will be facilitating the LF Training course.	
7.d	Committee	Committee members to provide delegate gift ideas to Dawn asap.	