

Coaching Conference Call
Wednesday, March 11th, 2009 at 20h00 EST

Approved Minutes

Participants

Peter Steele – Chair, NB
Keith Gordon - BC
Annie Sarrat – Quebec
Dawn Currie – SSC

Absent

Yanna Moncion
Tony Bean
David Gilday

1. Motion to call the meeting to order by Peter at 20h02 EST
2. Approval of agenda.
Motion to approve the agenda as presented by Annie
Second by Keith
Motion passed
3. Approval of February 04th, 2009 minutes
Motion to approve the minutes as presented by Annie
Second by Keith
Motion passed
4. Business Arising

Action #	Who	Task	Status
6.	Dawn	Will review the costs of hosting our in-person meeting in either Montreal or Ottawa and the committee will review the figures and vote on their preferred location.	Done
7.a	Dawn	Will put something together to better explain the requirements and send it out to the committee for review.	
7.b	Dawn	Will create an Operational Guideline on Fee Structures for the delivery of Coaching Courses and it will be on this policy that the committee motions to approve.	
7.c	Dawn	Will prepare a draft contract which outlines the required Deliverable/Timelines following a conversation with Dave Morrison and Douglas Duncan who will be facilitating the LF Training course.	Done
7.d	Committee	Committee members to provide delegate gift ideas to Dawn asap.	

5. Correspondence –
 - a. Mentorship Report – Nancy Goplen
6. Budget
7. New Business
 - a. Coaches Symposium – Dawn advised the committee that the Symposium Announcement would be distributed by the end of Friday March 20th. We have ordered the eraser boards for part of the delegate gift. Douglas is meeting with the Hilton in Richmond this week.

The Committee would like to have a copy of the agenda and the presenters. Dawn will get this and distribute to everyone.

- b. 2009-2010 Budget – The draft budget has been approved.
- c. LF Training – Introduction to Competition
We will be hosting a LF Training workshop for all LF's who are teaching the Introduction to Competition program. The training will take place in the summer, with dates and location to be confirmed by April 01st. Many changes have taken place since our initial training in Calgary and to ensure that we are delivering a quality program, all LF's need to be provided additional training. The Coaching Development Committee will be covering the costs. The MLFs will be David Morrison and Douglas Duncan.

The FUNdamentals Leader and Fundamentals LF Training hosted in Ottawa the last weekend in February was very successful with 12 coaches being trained from five branches.

- d. Female Mentorship Program – Tony is to complete a draft application process. Coaching will try to schedule a meeting with HP in April to further discuss our goals and how HP can benefit and support this program.
- 8. Next Meeting – April 25th-26th, 2009 - Ottawa
 - 9. Adjournment – Motion to adjourn at 20h56 EST