

**COACHING DEVELOPMENT COMMITTEE
CONFERENCE CALL
WEDNESDAY MARCH 19TH, 2008 - 8:00PM EST**

Approved Minutes

Participants

Peter Steele, Chair - East
Douglas Duncan - Quebec
Tony Bean - Ontario
Keith Gordon - BC
Dawn Currie - SSC Liaison
Yanna Moncion - SSC Liaison

Absent

David Gilday - Northwest Territories

Guest

Gerard Lauzier - CAC Consultant

1. Call Meeting to Order - meeting called to order by Peter at 20h08

2. Approval of Agenda.

Motion to approve agenda as presented by Douglas
Second by Tony
Motion passed

3. Approval of Minutes -January 09th, 2008

Amendments:

- Participants - add Tony Bean
- *Ted* Toth should read Kent Toth

Motion to approve January 9th minutes as amended by Keith
Second by Tony
Motion passed

Motion to approve February 19th minutes as presented by Douglas
Second by Keith
Motion passed

Gerard entered here.

Discussion with Gerard Lauzier, SSC's CAC consultant:

The Coaching Committee requires the following be available through the CAC's new database:

- Need to be able to submit coaching certifications status portions (i.e. Part A, Part B, etc.) Gerard will speak with Leslie regarding the ability to incorporate the 'in-training' status to the coaches' file who will then be sent a CC # and training card.
- There will be a point system related to the professional development requirements. There is no set-date as to when this policy will be put in place; however a system of credits is being explored.

Gerard will get back to the committee with the following information:

- Update on the possibility of including 'in-training' status for coaches in the database;
- Dates for implementation of the CAC policies – prior to the end of the call Gérard confirmed that the timelines were available on the CAC's website within the policies and guidelines section (http://www.coach.ca/eng/certification/nccp_for_partners/policies.cfm)
- The possibility of receiving a copy of the draft policies and rationales

Gerard left here.

4. Business Arising - Done

- 5. Correspondence** – Email from Bill Christ asking if the Coaching Committee has thought about hosting clinics via web conferencing. The committee has, and will consider it again in the future, however at the moment, there is much work to be done with the NCCP program, and we are at least two years out from using Web Conferencing for hosting course/clinics. Concerns regarding the effectiveness of using Web Conferencing for course delivery were questioned by the committee give the current course formula. The committee discussed the possibility of examining this tool for Professional Development opportunities in the coming season. To be discussed further at an in-person meeting.

- 6. Finance** – Reviewed the current budget status.

7. New Business

7.1 NCCP Update

- 7.1.1 FUNDamentals Leader** – submitted on Monday to the CAC for conditional approval (in French only). The program will be translated and should be ready to use in the fall. It still needs to be piloted in English following translation.

- 7.1.2 FUNdamentals – some of the committee received the package in its final form, for now.
 - 7.1.3 Introduction to Competition – Dawn and Peter are trying to get together to work on the evaluation tools. Some of the translation needs to be proofed and formatted.
 - 7.1.4 Competition Development – Meeting in Montreal to begin the process of developing the new competition development context. All current level 3 course conductions will be there.
- 7.2 Mentorship Application – applications have not yet gone out because the application that was initially developed was not approved.

Action Item: Dawn will send the committee the most recent version of the document for review and final discussion/vote via email next week.

- 7.3 Level III Application – Small changes under eligibility section of the NCCP document.

Comment [J1]: What were the changes?

Motion to accept Level III application form as amended by Keith
Second by Tony
Motion passed

Application from FPVQ (who are hosting a Level III clinic next couple of weeks)

Motion to pay FPVQ \$1500 for their Level 3 course by Keith
Second by Tony
Douglas declared conflict of interest and abstained from voting.
Motion passed.

- 7.4 2009 Coaches Symposium – Deffered to next meeting
- 7.5 LF Training – this current year, two Braches hosted additional LF training (Saskatchewan and QC). QC came to the committee for funding which was approved. We have funding left over in that budget line, and Dawn would like to provide some of the left-over money to Saskatchewan and Quebec for having hosted those courses. Quebec’s budget was \$5,100 and we gave them \$2,500. Dawn suggests we ask Saskatchewan to provide us their course budget, and get the final expenditures from Quebec, and fund their total costs.

Action Item: Dawn will get a copy of SK and QC budgets and distribute the numbers to the committee for a decision on whether to fund the difference.

By way of email on March 27th, the following motion has been made:

Motion by David to provide \$2,991.00 to SASSA in support of LF Training, and an additional one-time top-up of \$3,350 towards additional LF Training to FPVQ for the 2007-2008 fiscal year. This top-up is available due to a surplus of training funds and should not be considered precedent setting.

Second by Keith

Motion moved.

8. Next Meeting – Dawn will do it via email

9. Adjournment

Motion to adjourn the meeting at 22h05 by Peter.

Action Item Summary

Action Item	Who	Task	Status
7.2	Dawn	Will send the committee the most recent version of the document for review and final discussion/vote via email next week.	
7.5	Dawn	Dawn will get a copy of SK and QC budgets and distribute the numbers to the committee for a decision on whether to fund the difference.	