

COACHES DEVELOPMENT COMMITTEE
19th February 2008

Draft Minutes

Present: Peter Steele, Chair (Atlantic)
Douglas Duncan (Quebec)
David Gilday (West)
Keith Gordon (Far West)
Dennis Duggan (LTAD Working Group)
Brian Rahill
Dawn Currie

Absent: Tony Bean (Ontario/Nunavut)
Yanna Moncion

1. **Call to Order** – Peter called meeting to order at 8:05PM EST.

2. **Approval of Agenda -**

Motion to approve the agenda with the addition of 7.6 Level III clinic funding by David
Seconded by Keith
Motion passed

3. **Approval of Minutes** – Deferred to next meeting as the wrong minutes were sent in error.

4. **Arising Business** – Deferred to next meeting

5. **Correspondence**

5.1 **LTAD Working Group Letter** – Dennis Duggan provided background of working group. They are looking at the steps required for the implementation of LTAD, and have brought the various committees into this process. One of the questions brought forth by the LTAD Working Group was that it does not feel LTAD is used as a reference in the new NCCP materials. Both Peter and Keith commented that they believe this link is already there. Keith also suggested that we need to better educate coaches on the LTAD, and that he hopes this concern does not cause further delays in getting the new NCCP material out. Douglas suggested that the LTAD material is underlying in content, but perhaps when we do revisions, we need to better link the LTAD terminology.

5.2 **SSC Board Letter** – Peter is to contact Brian Bunney to discuss the recognition guidelines.

5.3 **CAC Nominations** – Dawn to forward the nomination notification to the branches.

5.4 **CAC Theory 3** – For information only

6. **Finance** – Dawn gave an overview of the Coaches Development Budget. Dawn will look into the accounting for the in person “hotel” costs that do not appear.

7. **New Business**

7.1 **2008-2009 Work Plan and Budget** – Dawn provided the committee with the work plan and budget that was submitted and approved by the Board.

7.2 **LF Training** – Dawn advised the committee that a request was sent to branches to identify who will be doing further training of evaluators and Learning Facilitators. To date, only Nova Scotia has confirmed that they have a coach who would like to participate in LF training. BC has also suggested they are interested.

7.3 **NCCP**

7.3.1 **FUNDamentals Leader Update** – Douglas provided an update: 2 pilots have taken place in Quebec; a follow-up survey is being completed by those who participated. There was too much content and they have had to remove the equipment module. It will be submitted to the CAC for conditional approval by March 01st. We will then have it translated.

7.3.2 **FUNDamentals Update** – Dawn advised the committee that the English packages are being sent out this week. Once the FUNDamentals is submitted to the CAC, Douglas will switch his focus to completing the translation for FUNDamentals.

7.3.3 **Introduction to Competition** – Nothing new since last call. Dawn and Peter will work on the evaluation.

7.4 **LTAD Books** - Dawn advised the group that she has ordered 1200 reprints, 400 French and 800 English. Some of these are for the LTAD Working Group.

7.5 **CAC Coach Transition Policy** – The committee requested that we invite Gerard to attend the next conference call to clarify a number of issues/questions we have.

7.6 **Level III Funding Criteria** – Dawn and Peter to develop Level III funding criteria.

8. **Next Meeting** – March 19, 2008

9. **Adjournment** – Motion to adjourn meeting by Douglas at 10:13PM EST

Action Item Summary

Action Item	Who	Task	Status
5.3	Dawn	Send CAC board nomination information to branches.	
7.3.3	Dawn/Peter	Work on Intro to Comp evaluation.	
7.6	Dawn/Peter	Develop Level III funding criteria.	