

COACHING DEVELOPMENT COMMITTEE
Conference Call – Thursday August 18th – 8:00PM EST

Approved Minutes

Participants

Keith Gordon – BC
Tony Bean – ON
David Gilday – Yellowknife
Annie Sarrat – QC
Dawn Currie – SSC Liaison
Yanna Moncion – SSC Liaison

Guest

Douglas Duncan – NCCP Update

Regrets

Peter Steele – New Brunswick

1. Call Meeting to Order by Keith at 8:22pm
2. Approval of Agenda
 - Motion to accept the agenda as presented by Tony
 - Second by David
 - Motion moved
3. Approval of Minutes – 04th June 2008
 - Motion to accept June 4th minutes as presented by David
 - Second by Tony
 - Motion moved
4. Business Arising – Welcome Annie to the Coaching Committee
 - Dawn to draft a Recruitment & Training Policy for LF trainers (to follow-up under NCCP update)
5. Correspondence – None
6. Finance – See Attached Budget
7. New Business
 1. 2008-2009 Camp Mentorship Applications
 - i. OSSA
 - ii. FPVQ
 - iii. ST & LT Manitoba

- iv. Kamloops
- v. Prince George
- vi. Richmond

Tony has motioned to spend \$1,000 on each of the following applications: OSSA, FPVQ, ST Manitoba, Kamloops and Prince George

Second by Annie

Motion approved

Action Item: Dawn will contact Nancy Goplen to request a re-submission of her application in a format that everyone can open.

We will re-visit the Coach Mentorship applications and conclude via email.

II. NCCP Update

Dawn to draft a Recruitment and Training Policy for LF Trainers based on the outline provided by the CAC

Action Item: Dawn will send the CAC policy that they provide as an example so that the committee can respond with comments before Dawn and Douglas begin drafting the policy.

Competition Development – Level 3 Theory eliminated by CAC and is being replaced by 6 new modules (effective January 1st, 2009)

Action Item: Douglas will communicate a summary of the CAC Competition Development policies to the committee and include recommendations for our Coaches in Transition policy. Douglas will provide an update to the committee at our next conference call after Thanksgiving.

Action Item: Committee - Delivery agreement between SSC and the Branches. Responsibility for training (LF's & MLF's), who's responsible for organizing the courses, regional updates for LF's, identifying and training new LF's

The remainder of the items will be discussed during a second conference call on Thursday, August 28th.

- III. MLF Meeting – November 2008 – Calgary
 - IV. Coaches Symposium
 - V. LTAD Working Group – Douglas
 - VI. Conflict of Interest Forms
 - VII. Committee Chair
 - VIII. In-person Meeting
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- 8. Next Meeting – August 28th
 - 9. Adjournment
- Meeting adjourned at 10:06pm.

Thursday August 28th, 2008 – 8:00PM EST

Participants

Peter Steele – New Brunswick
Tony Bean – ON
David Gilday – Yellowknife
Dawn Currie – SSC Liaison

Regrets

Keith Gordon – BC
Annie Sarrat – QC
Yanna Moncion – SSC Liaison

7.III MLF Meeting – November 2008 – Calgary

Motion to support LF in Western Canada and all MLF's to attend the Sport Leadership Conference, utilizing the in person meeting and SLC budget of up to \$10,000 presented by Tony
Seconded by David
Motion moved

The MLF meeting will take place in Calgary immediately following the SLC, November 9-10, 2008.

7.IV Coaches Symposium

The committee agreed to host the 2009 Coaches Symposium in conjunction with the AGM in June in Richmond, BC. The committee also agreed that future Coaches Symposium hosts will be determined through a bid process.

7.VI Conflict of Interest Forms

Dawn requested that everyone complete and send their conflict of interest forms to Yanna immediately.

7.VII Election of Chair

This was deferred to the next meeting as not all committee members were present.

8. Next Meeting – September 29th, 2008 at 8:00PM EST.

9. Adjournment – Meeting was adjourned at 8:56PM EST.

Action Item - Summary

Item #	Who	Task	Status
7.1	Dawn	Will contact Nancy Goplen to request a re-submission of her application in a format that everyone can open.	DONE
7.2	Dawn	Will send the CAC policy that they provide as an example so that the committee can respond with comments before Dawn and Douglas begin drafting the policy.	
7.2	Douglas	Will communicate a summary of the CAC Competition Development policies to the committee and include recommendations for our Coaches in Transition policy. Douglas will provide an update to the committee at our next conference call after Thanksgiving.	
7.2	Committee	Delivery agreement between SSC and the Branches. Responsibility for training (LF's & MLF's), who's responsible for organizing the courses, regional updates for LF's, identifying and training new LF's	