

**COACHING DEVELOPMENT COMMITTEE**  
**January 9<sup>th</sup>, 2008 @ 20h00 EST**

**Draft Minutes**

**Participants**

Peter Steele, Chair - East  
David Gilday - West  
Keith Gordon - Far West  
Douglas Duncan - QC  
Tony Bean - Ontario  
Dawn Currie - SSC Liaison  
Yanna Moncion - SSC Liaison

**1. Call meeting to order** at 8:04pm by Peter, Chair

**2. Approval of Agenda**

Motion to approve the agenda as presented by Keith  
Second by David  
Motion passed

**3. Motion to approve meeting minutes - November 16-17<sup>th</sup>, 2007**

Amendments:

- 6. Keith made the motion and David second, motion passed
- 7.10 David will prepare draft of recognition proposal
- 7.2.1 This program is "done", "met" instead of "meant"
- 7.3 Sean Ireland "regarding"

Motion to approve November 16-17<sup>th</sup>, 2007 meeting minutes as amended  
by David  
Second by Tony  
Motion passed

**4. Business Arising**

**5. Correspondence - None**

**6. Finance - Current budget**

Transaction listings are based on information received in the National Office to date.

Discussion re: Games - MLF & LF resources to support coaching programs.

*Action Item: David to contact Debbie Fisher and Kent Toth to discuss the possibility of filming a pilot training video as part of the LF and MLF resources (Dawn to provide David Ted's contact information).*

Work plan

Dawn needed to provide committee work plans to Jean by today.

David left here.

## **7. New Business**

### **7.2 NCCP Update**

#### **7.2.1 FUNdamentals Leader**

Program completed and will be presented to the CAC by March 1<sup>st</sup> - pilot programs taking place in MTL & Quebec City in the next few weeks. This program will also be translated in this year's budget.

#### **7.2.2 FUNdamentals**

#### **7.2.3 Introduction to Competition**

We will not be submitting it to the CAC for full approval within this fiscal year, but we will have it ready (completed and translated) by early spring, which the CAC has accepted

#### **7.2.4 Level III**

Dawn has a conference call on Friday night to identify an in-person meeting with all Level III course conduction and identify additional individuals/experts to bring on board. Also identify timelines and tasks to proceed with completing this program.

### **7.3 Mentorship Program**

Yves Hamelin has confirmed that we will be going ahead with Isabelle and Keenan's individual mentorship - beginning at the World Cup in Quebec in a few weeks (Stephen Gough and Sebastien Cros as mentors). Program will end at Selections #3 in Trois-Rivières.

Request for mentorship from BC - Dawn responded that the proper Mentorship application needs to be submitted by the deadline, however we were able to provide her accreditation to the World Cup in Quebec where view the competition and possibly speak with Stephen and/or Sebastien

*Action Item: Committee to review the documents provided by Tony and David regarding the Mentorship Program and provide their comments to Dawn by Friday, January 18<sup>th</sup>, 2008.*

#### **7.4 LF/MLF Training**

Dawn has sent an email to the Branches for their plans on future training of LF and MLF's in order for us to support & assist them.

#### **7.5 LF/MLF Clothing from HBC**

We had originally ordered them with the SSC, HBC and CAC logos on them however when they arrived, they did not have the CAC logo on them. Committee has decided to ship the product back to HBC for the addition of the CAC logo and absorb the shipping costs.

**8. Next Meeting - March 5<sup>th</sup>, 2008 @ 20h00 EST**

**9. Adjournment - Motion to adjourn meeting by Keith at 9:30pm**

#### **Action Item Summary**

6. David - Will contact Debbie Fisher and Ted Toth to film a pilot training video as part of the LF and MLF resources (Dawn to provide David Ted's contact information).

7.3. Committee - Will review the documents provided by Tony and David regarding the Mentorship Program and provide their comments to Dawn by Friday, January 18<sup>th</sup>, 2008.