

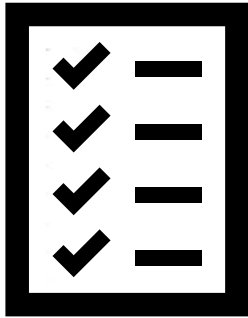


CANADA

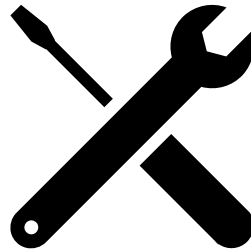
MEMBERSHIP & AFFILIATION SYSTEM



*New, improved and
ready for August 1st!*



NEW
FEATURES



UNDER
CONSTRUCTION



FUTURE
INITIATIVES



NEW FEATURES



*Ready for
August 1st*

- ✓ Improved usability
- ✓ New dashboard
- ✓ New programming features
- ✓ Registration to multiple clubs
- ✓ Promotional codes
- ✓ Basket/Cart at check-out (family and individual member accounts)
- ✓ Family account management within administrative portals
- ✓ Waiver management
- ✓ Improved CSV sheet (for mass upload of new membership accounts)
- ✓ New reporting and monitoring tools



UNDER CONSTRUCTION

→ *During the 2019-2020 season!*

- ✓ Payment by installments (online registration)
- ✓ Generation of tax receipts
- ✓ Absorbing online service fees by program
- ✓ Absorbing online service fees by dollar amount
- ✓ New tab: Document depository



FUTURE INITIATIVES

→ *Timelines to be confirmed.*

- ✓ Create and manage distribution lists
- ✓ Communication feature allowing mass e-mails to be sent by program, member type, etc.
- ✓ Competition/Event Registration System

GETTING READY FOR 2019-2020

STEP 1

PTSO Training Sessions in August – Groups of 3



STEP 2

Club Training Sessions in August/September – Groups of 5

Club training sessions coordinated by each PTSO, and hosted by SSC.

First come, first served. PTSO representative(s) must be present.



STEP 3

Follow-up Meetings with PTSOs

Customized to each PTSO.



MEMBERSHIP PORTALS

All members must login with an *e-mail address* and *password*,
for both family and individual member accounts.

MAS membership
accounts claimed in
2018-2019



*Login with e-mail
address and password.*

MAS membership
accounts unclaimed in
2018-2019



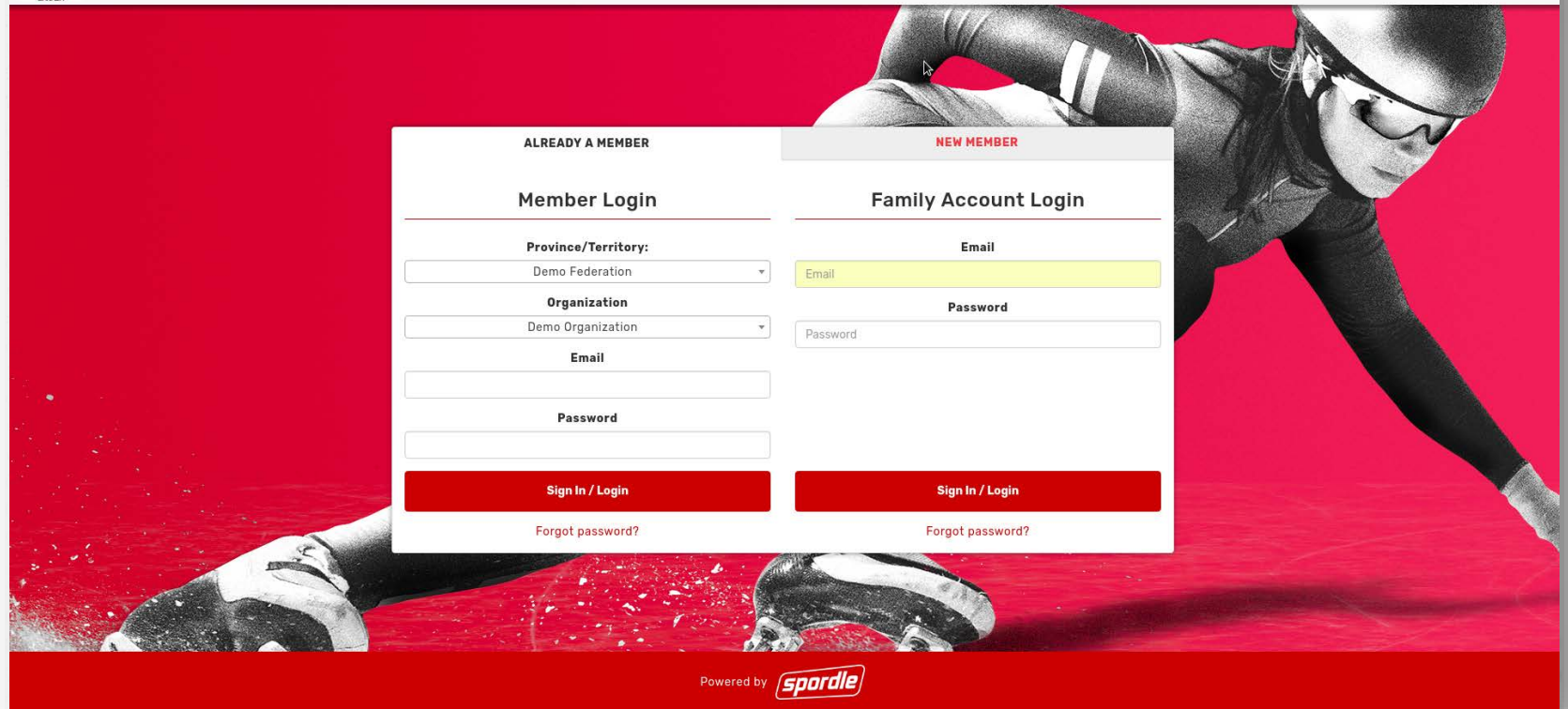
- 1. Click "Forgot your password?"*
- 2. Contact club administrator.*
- 3. Create a new account.*

New members



*Create a new
account.*

USABILITY

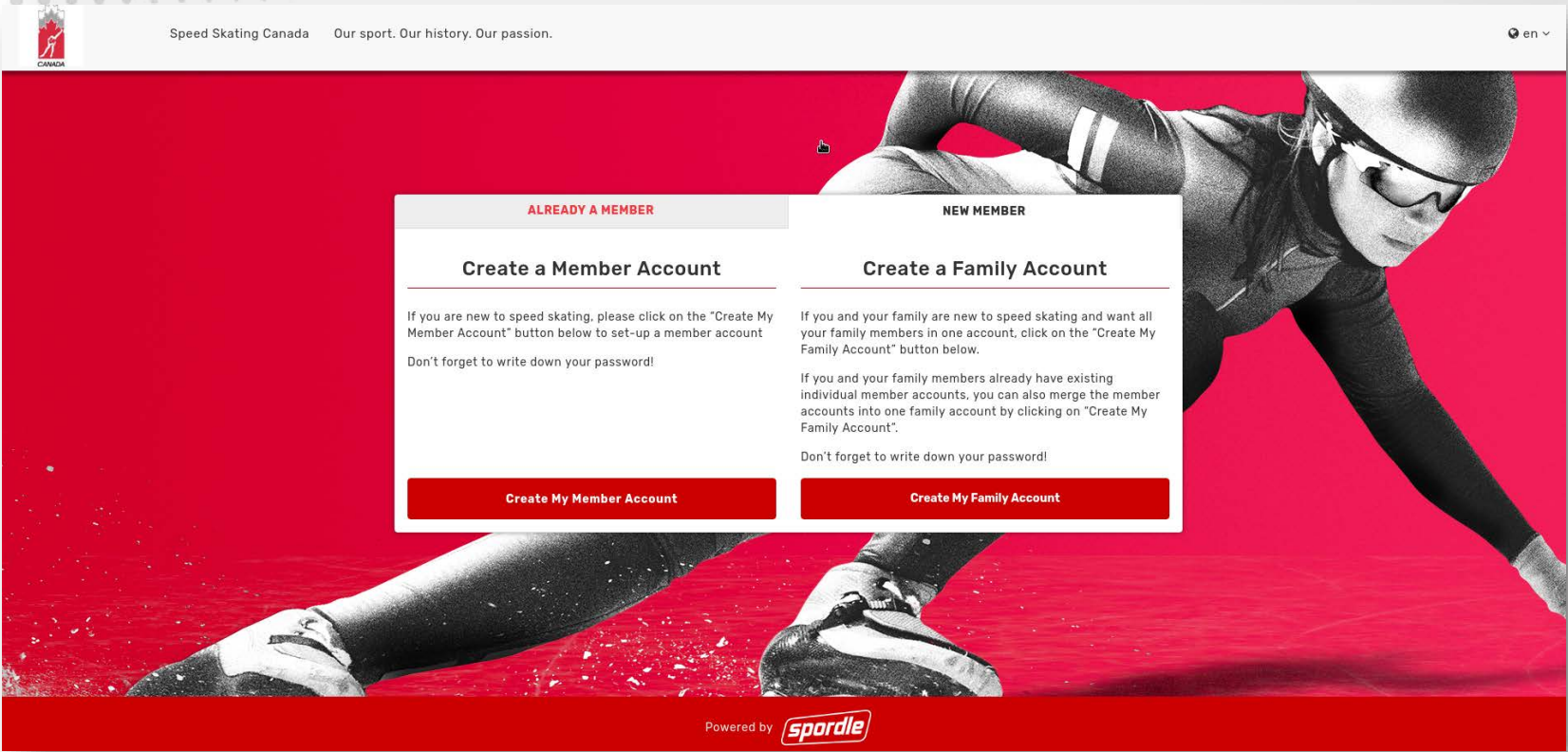


ALREADY A MEMBER	NEW MEMBER
Member Login	Family Account Login
Province/Territory: <input type="text" value="Demo Federation"/>	Email <input type="text" value="Email"/>
Organization <input type="text" value="Demo Organization"/>	Password <input type="text" value="Password"/>
Email <input type="text"/>	
Password <input type="text"/>	
Sign In / Login	Sign In / Login
Forgot password?	Forgot password?

Powered by **spordle**



USABILITY



The screenshot shows the Speed Skating Canada website with a red background featuring a speed skater. A central white box contains two tabs: 'ALREADY A MEMBER' and 'NEW MEMBER'. The 'ALREADY A MEMBER' tab is active, showing the 'Create a Member Account' section. The 'NEW MEMBER' tab shows the 'Create a Family Account' section. Both sections include instructions and a 'Create My' button.

Speed Skating Canada Our sport. Our history. Our passion. en

ALREADY A MEMBER

Create a Member Account

If you are new to speed skating, please click on the "Create My Member Account" button below to set-up a member account
Don't forget to write down your password!

Create My Member Account

NEW MEMBER

Create a Family Account

If you and your family are new to speed skating and want all your family members in one account, click on the "Create My Family Account" button below.

If you and your family members already have existing individual member accounts, you can also merge the member accounts into one family account by clicking on "Create My Family Account".

Don't forget to write down your password!

Create My Family Account

Powered by **spordle**



USABILITY

→ New dashboard!

TOTAL INCOME \$48,190	ONLINE INCOME \$40,000	MANUAL INCOME \$8,190
ONLINE TRANSACTIONS 200/300 members 850/950 number of transactions Received fees \$38000 Fees to be received from other organizations \$2000 Refunds 350\$	MANUAL TRANSACTIONS 100/300 members 100/950 number of transactions Received fees \$8190 Fees to be received from other organizations \$8190 Owning Fees 0\$ Refunds 0\$	



USABILITY

Notifications

The screenshot shows a user interface with a dark sidebar on the left containing navigation links: Dashboard, Organization, Member, Affiliation, Club affiliation, Event, Tax, Users, and Reports. The main content area is titled 'COMMUNICATION' and features a list of five 'System Refund Request' notifications. Each notification includes a checkbox, the title 'Refund Request', a subtitle 'A refund need your approbation', and a timestamp. The top notification is highlighted in yellow. To the right of the list is a 'Mark as read' button. Below this is a detailed view of a 'Refund Request' message, showing the title, sender 'System', and a 'Message' section. A green arrow points from the 'Notifications' text to the notification list, and another green arrow points from the 'Mark as read' text to the 'Mark as read' button.

Mark as read



FAMILY ACCOUNT

Expand or collapse
member files

Auto-fill
mailing address

Member : Jean-Philippe Michaud

New member Use the family account mailing for this member X

Select the organization you wish to register with
Spordle Club #1

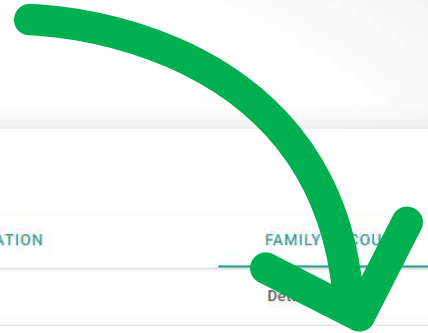
Basic Information

First name *
Rose-Marie

Last name *
Michaud

FAMILY ACCOUNT

Accessible to administrators



Membership number : 142
Full Name : Rose-Marie Michaud

BASIC INFORMATION		ADDRESS	TES	REGISTRATION	FAMILY ACCOUNT
First name	Last name	Email		Detached request	Detached
Jean-Philippe	Michaud	scooper@spordle.com			X

[MANAGE](#)

Member file

Member #142 - Rose-Marie Michaud

[MY PROFILE](#) [PROGRAM](#)

[Delete from my account](#) [Detach this member](#)

Basic Information

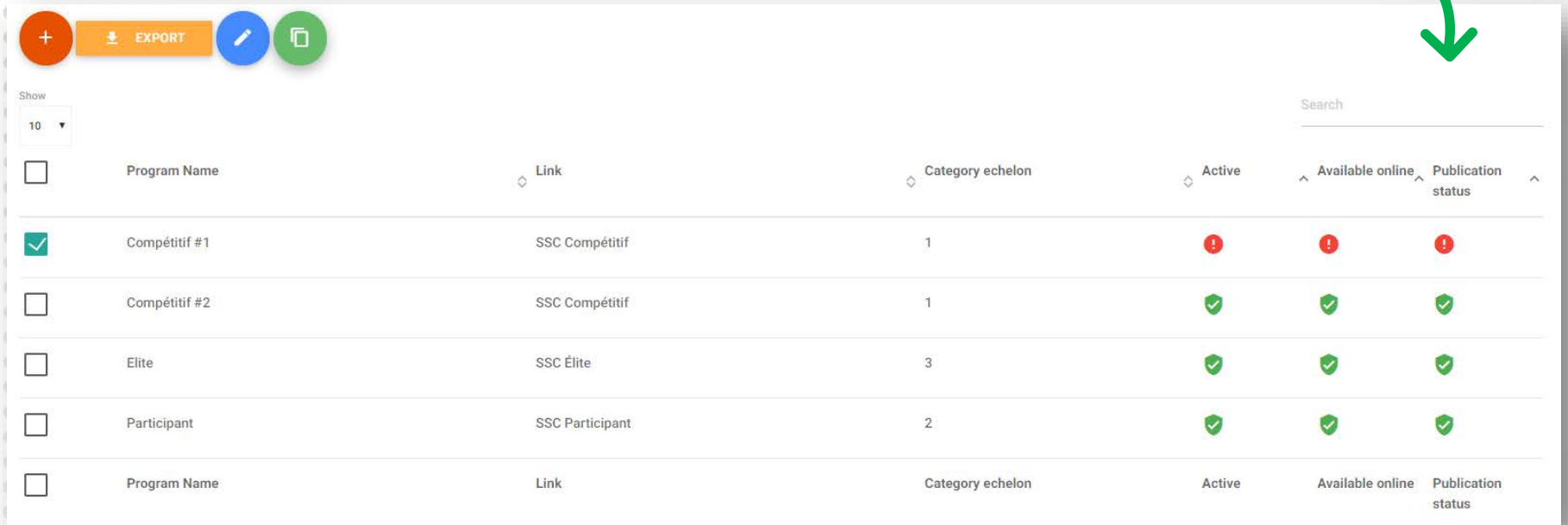
First name *

Last name *

PROGRAMMING

Duplicate

Categories published to clubs



The screenshot shows a web interface for managing programs. At the top left, there are four circular icons: a red '+' icon, an orange 'EXPORT' button, a blue pencil icon, and a green square icon. Below these is a 'Show' dropdown menu set to '10'. A search bar is located at the top right. The main content is a table with the following columns: Program Name, Link, Category echelon, Active, Available online, and Publication status. The first row, 'Compétitif #1', has a checked checkbox, a link to 'SSC Compétitif', category '1', and red exclamation mark icons in the Active, Available online, and Publication status columns. The other rows have unchecked checkboxes and green checkmark icons in the Active, Available online, and Publication status columns.

<input type="checkbox"/>	Program Name	Link	Category echelon	Active	Available online	Publication status
<input checked="" type="checkbox"/>	Compétitif #1	SSC Compétitif	1	!	!	!
<input type="checkbox"/>	Compétitif #2	SSC Compétitif	1	✓	✓	✓
<input type="checkbox"/>	Elite	SSC Elite	3	✓	✓	✓
<input type="checkbox"/>	Participant	SSC Participant	2	✓	✓	✓
<input type="checkbox"/>	Program Name	Link	Category echelon	Active	Available online	Publication status

Programs open for registration

WAIVERS

Duplicate

<input type="checkbox"/>	Title	Waiver is mandatory	Waiver must be accepted for registration to be valid.	Active
<input type="checkbox"/>	Waiver demo 1	✓	✓	✓
<input checked="" type="checkbox"/>	Waiver demo 2	✓	✗	!
<input type="checkbox"/>	Waiver demo 3	✗	✗	✓
<input type="checkbox"/>	Title	Waiver is mandatory	Waiver must be accepted for registration to be valid.	Active

Mandatory or optional

REGISTRATION

→ To multiple clubs



RELEASE/SHARE MEMBER



Mode

Shared

Organization

Club A

RELEASE/SHARE MEMBER

MAS ONLINE SERVICE FEES

What are the online service fees?

Transaction Fee*: *\$0.35 per transaction*

Spordle Fee: *2%*

Credit Card Fee: *1.95%*

**\$0.35 applied at program level.*



MAS ONLINE SERVICE FEES

What are the online service fees?

	\$100.00	Registration Fee
+	<u>\$0.35</u>	Transaction Fee
	\$100.35	<i>Sub-Total #1</i>
×	<u>2%</u>	Spordle Fee
	\$102.36	<i>Sub-Total #2</i>
×	<u>1.95%</u>	Credit Card Fee
	\$104.35	<i>Total</i>

Total online service fees: \$4.35

MAS ONLINE SERVICE FEES


How can the online service fees absorbed?

Payment Configuration

Charge	Fee	Organization	Client
Credit card	1.95%	<input type="text" value="0.00"/> % absorb	<input type="text" value="1.95"/> % absorb
Spordle Fee	2.00%	<input type="text" value="0.00"/> % absorb	<input type="text" value="2.00"/> % absorb
Transaction Fee	0.35\$	<input type="text" value="0.00"/> \$ absorb	<input type="text" value="0.35"/> \$ absorb

Use this account for affiliation

Active

 Pssst... Please set up your merchant account(s) a few weeks prior to the start of online registration.

MAS ONLINE SERVICE FEES

How can the online service fees absorbed?

Online service fees can only
be absorbed by the
organization that
manages the program.

MAS ONLINE SERVICE FEES

How can the online service fees absorbed?

Scenario #1

Club's service fees
are completely/partially
absorbed by club.

SSC Category



PTSO Category



Club Program



- ✓ Club's service fees absorbed by club.
- ✓ PTSO's service fees charged to member.
- ✓ SSC's service fees charged to member.

Scenario #2

PTSO's service fees
are completely/partially
absorbed by PTSO.

SSC Category



PTSO Program



- ✓ PTSO's service fees absorbed by PTSO.
- ✓ SSC's service fees charged to member.

Scenario #3

SSC's service fees
are completely/partially
absorbed by SSC.

SSC Program



- ✓ SSC's service fees absorbed by SSC.

MAS ONLINE SERVICE FEES

How can clubs offer online registration, and at the same time minimize the online service fees?

1. There is now a \$10.00 cap per transaction on Spordle fees.

2. Club fees can be programmed at \$0.00.

REPORTS

Customized reports




Custom report

Search filter :

Organization

- Select all options
- Demo Province A
- Demo Province B
- Demo Territory A
- Demo Federation

Search criteria

Birthday	Between	Between this value	and this value	
		1 January, 2002	31 December, 2002	
Last name	Does not contain	Value		
		Demo		
Country	Equal to			
		Canada		



REPORTS

Checking for duplicates

CHOOSE THE VERIFICATION CRITERIA

🔍 Refine my search

Duplicate Criteria

- ✓ Full name (First Name + Last Name)
- ✓ Email

Organization

- ✓ Check all
- ✓ Demo Province A
- ✓ Demo Province B
- ✓ Demo Territory A

CHECK

REPORTS

Report for tracking waivers

Waivers report

Registration Period

Periode 2019-2020



- Accepted waiver
- Declined waiver
- Unsigned waiver

Program

Competitif



Waivers

- Select all**
- Waiver Demo 3
- Waiver Demo 2
- Waiver Demo 1

FIND 



PRIVACY & SECURITY



MEMBERSHIP POLICIES

- ✓ All skaters must be registered with a club.
- ✓ A member is considered an *active member* only when they are registered in the MAS.
- ✓ Season begins *April 1st*. Season ends *March 31st*.
- ✓ Membership lists must be finalized by *March 31st*.
- ✓ The *SSC membership fees* are invoiced once a year, at the end of the year (manual registrations).
- ✓ The *\$1.04 manual registration fees* are invoiced once a year, at the end of the year.



TECHNICAL SUPPORT

with

spordle

Spordle Ticket System



- ✓ Available to club and PTSO administrators.
- ✓ Spordle will reply within 2 business days with support or additional direction.

Emergency Spordle HotLine



- ✓ Available to club and PTSO administrators.
- ✓ For emergencies ONLY.
- ✓ 1-855-419-0101 Ext. 822

THANK YOU

