

**Speed Skating Canada
127th Annual General Meeting
City Hall, Ottawa, Ontario
Saturday June 21st, 2014
Draft Minutes**

Saturday June 21st, 2014 – 13:30hrs

In Attendance:

SSC Board of Directors:

Marie Claire Rouleau (President), Tony Main (Treasurer), Susan Auch (Director), Jim Elliott (Director), Jim Allison (Director), Jean R. Dupre (Director), David Gilday (Director), Jean-Francois Monette (Athlete Director)

SSC Branches:

Blair Carbert (ASSA), Wendy Walker (ASSA), David McQuaid (BCSSA), Caroline Slegers-Boyd (MSSA), Ray Harris (SSNB), Sharon Karn (NLSSA), Pam Dunbar (NTASSA), John Maurice (NSSA), Kyle St. Laurent (NSSA), Patti Pokol (OSSA), Sarah Leslie (OSSA), Jacqueline Deschenes (OSSA), Rob Binns (SSPEI), Gordon Rogers (SSPEI), Andre Beaulieu (FPVQ), Robert Dubreuil (FPVQ), Steven Krueger (SASSA), Tim Comfort (SASSA), Jordan St. Onge (SASSA).

SSC Committee Chairs:

Gregg Planert (HPCLT), Andrew Lahey (HPCST), Ted Houghton (ODC), Sandra Chenard (CDC), Kathy Elliott (CMDCC), Mike Rivet (CoachDC), Dennis Duggan (LTPADWG)

SSC Staff:

Ian Moss (Ottawa), John Wightman (Ottawa), Mariamanda Espinoza (Ottawa), Lindsay Macedo (Ottawa), Hannah Juneau (Ottawa), Dawn Currie (Ottawa), Mike Marshall (Calgary), Janice Dawson (Calgary), Yves Hamelin (Montreal), Stephane Bronsard (Montreal), Jennifer Cottin (Montreal), Patrick Godbout (Montreal), Robert Tremblay (Quebec City), Todd Landon (Halifax), Dave Morrison (Vancouver).

Guests:

Ian Dalling (Sport Canada), Nathalie MacInnes (OCC), Catherine Humeny (OCC), Shawn Holman (Olympic Oval – Calgary), Maggie Dekking (Olympic Oval – Calgary), Marcel Lacroix (Olympic Oval, Calgary), Laurie Murchison, (SSC Nomination Committee), Liam McFarlane (SSC Athlete Director – effective June 22).

1. Call to order

The President, Marie-Claire Rouleau, called the meeting to order at 13h38.

2. Presidents Welcome

Marie-Claire welcomed the delegates and guests to the Speed Skating Canada 127th AGM in Ottawa

Marie-Claire introduced herself as the Chair of the Board, and then introduced the SSC Board of Directors: Tony Main, David Gilday, Susan Auch, Jean R. Dupre, Jim Elliott, Jim Allison, Jean Francois Monette (Athlete Director)

Marie-Claire introduced the Committee Chairs: Gregg Planert (High Performance Committee Long Track), Andrew Lahey (High Performance Committee Short Track), Ted Houghton (Officials Development Committee), Sandra Chenard (Competitions Development Committee), Kathy Elliott (Club and Membership Development Committee), Mike Rivet (Coaching Development Committee), Dennis Duggan (Long Term Participant Athlete Development Working Group), Glenn Holmes (Awards Committee) ABSENT.

Ian introduced the National Office Staff: Ian Moss – Chief Executive Officer, John Wightman – Director, Finance and Administration, Mariamanda Espinoza – Finance and Administration Assistant, Lindsay Macedo – Administrative Assistant, Hannah Juneau – Manager, Special Projects, Dawn Currie – SSC Special Projects

CALGARY OFFICE: Mike Marshall – Regional Development Mentor, Janice Dawson – Manager of Domestic Programs, Jeff MacKinnon – Communications Coordinator, Brock Miron – Coach – Talent ID Program.

MONTREAL OFFICE: Yves Hamelin – Short Track Program Director, Jennifer Cottin – Short Track Program Coordinator, Patrick Godbout – Manager, Communications, Stéphane Bronsard - Bureau national des événements de patinage de vitesse

QUEBEC: Robert Tremblay

HALIFAX: Todd Landon – Canadian Sport Centre Atlantic Coach / Regional Development Mentor

RICHMOND: David Morrison – Coach / Regional Development Mentor

Marie-Claire introduces special guests: Nathalie Smith-MacInnes – Organizing Committee Calgary, Catherine Humeny – Organizing Committee Calgary, Shawn Holman – Olympic Oval, Maggie Dekking – Olympic Oval, Marcel Lacroix – Olympic Oval, Laurie Murchison – SSC Governance Committee

3. In Memoriam

Marie Claire requested a moment of silence for members who passed away during the last season:

Joyce Leggatt (OSSA)

Joe MacGuire (OSSA)

Doug MacLeod (NWTSSA)

4. Roll call of Delegates

Ian Moss presented the delegates and asked for a show of hands. A total of 15 voting delegates and 37 proxies were held for a total of 52 votes. Voting cards were handed out accordingly. It is confirmed that a quorum is present as 50% of total votes is 26 votes, and 66% of total votes is 35 votes.

Branch	Allowable Votes	Name	Votes	Proxies
Alberta Amateur Speed Skating Association	5	Blair Carbert (President)	1	4
		Wendy Walker		
British Columbia Speed Skating Association	6	David McQuaid (President)	1	5
Manitoba Speed Skating Association	3	Caroline Slegers-Boyd (President)	1	2
Speed Skate New Brunswick	3	Ray Harris (President)	1	2
Newfoundland and Labrador Speed Skating Association	2	Sharon Karn (President)	1	1
Northwest Territories Amateur Speed Skating Association	3	Pam Dunbar (President)	1	2
Nunavut Speed Skating Association	2	John Maurice (President)	1	1
Ontario Speed Skating Association	7	Patti Pokol (President)	1	6
Speed Skating Prince Edward Island	2	Rob Binns (President)	1	0
		Gordon Rogers	1	0
Fédération Patinage de Vitesse de Quebec	14	André Beaulieu (President)	1	6
		Robert Dubreuil	1	6
Saskatchewan Amateur Speed Skating Association	3	Steven Krueger (President)	1	2
National Team Athlete Rep	1	Kerri Morrison	1	0
National Team Athlete Rep	1	Laurent Dubreuil	1	0
TOTAL VOTES	52		15	37

5. Approval of the SSC 127th AGM Agenda:

Marie Claire Rouleau presented the Agenda to the delegates, and asked for any additions. Hearing none, Marie Claire called for a motion to approve the SSC 127th AGM Agenda as presented:

Motion: Ray Harris (NBSSA), Seconded: Patti Pokol (OSSA) CARRIED

6. Approval of the SSC 126th AGM Draft Minutes:

Marie-Claire Rouleau noted the draft minutes of the SSC 125th Annual General Meeting in the delegates packages. Asking for additions or corrections, corrections were identified as follows:

- The spelling for the BCSSA President (Dave McQuaid) was incorrect.

Hearing no more corrections, Marie Claire called for a motion to accept the SSC 126th AGM draft minutes with noted corrections:

Motion: Pam Dunbar (NWTSSA), Seconded: John Maurice (NSSA) CARRIED

7. Reports

Marie-Claire addressed each of the reports that were distributed in the delegate's package.

President Report

Motion: To receive the President's Report as distributed.

Moved by: Rob Binns (PEISSA) and seconded by Pam Dunbar (NWTSSA) CARRIED

National Office Report

Motion: To thank the staff for their work, and to receive the National Office Report as distributed

Moved: John Maurice (NSSA) and seconded by Steven Kreuger (SASSA) CARRIED

SSC Committee Reports

HPCST

HPCLT

Competition Development Committee

Officials Development Committee

Coaching Development Committee – Marie Claire Rouleau noted the solid progress by the Committee this year.

Club and Membership Development Committee – Caroline Slegers-Boyd noted an improvement in communication with the Branches this year.

Motion: To receive all the reports as distributed

Moved: Sharon Karn (NLSSA) and seconded by John Maurice(NSSA) CARRIED

Branch Reports

AASSA

BCSSA

MSSA

SSNB

NL and LB

NWTSSA
 SSNS
 NSSA
 OSSA
 PEISSA
 FPVQ
 SK
 YK

Motion: To accept the reports as distributed.

Moved by: Blair Carbert (AASSA) and Seconded by Andre Boileau (FPVQ) CARRIED

Organizing Committee Calgary Report

Motion: To accept the report as distributed.

Moved: Steven Kreuger (SASSA) and seconded by Caroline Sleger-Boyd (MSSA) CARRIED

8. Elections

Motion to designate Laurie Murchison as the Elections Monitor

Moved by : Ray Harris (SSNB) and seconded by : Andre Boileau (FPVQ) CARRIED

Motion to designate Catherine Humeny and Nathalie Smith-MacInnes as Scrutineers for the Election

Moved by Robert Dubreuil (FPVQ) and seconded by Patti Pokol (OSSA) CARRIED

Laurie noted that there is currently one scenario for elections (based upon nominees), but that there could be more depending on the outcome of that first election process. He indicated that election process and result will be based upon a simple majority of votes (50% +1) – a total of 27 votes is required. If there are three or more candidates running for a position; if a candidate wins a simple majority in the first round of voting, then there will not be any further rounds of voting.

Laurie informed the membership that the position of Vice-President on the SSC Board is a new position , with the intent being to identify an individual who might be able to move into the role of President in the future – to provide a level of continuity and preparation that will create a seamless transition process.

Laurie also informed the membership that, in the case of a candidate being elected by acclamation, it is the intent that the membership will still be asked for a vote of confirmation of the candidate.

Laurie then presented the election process for available positions on the SSC Board of Directors:

ELECTION RESULTS:**SSC Board of Directors**

President: Two Candidates: Jean R. Dupre, Jim Allison

Laurie indicated the opportunity for the two candidates to speak to the membership for ten minutes; by virtue of a coin toss, Jean Dupre spoke first, followed by Jim Allison. Following their speeches, Laurie Murchison asked the members for further nominations from the floor, and then made a final request for nominations from the floor. There were no further nominations for the position of President.

Following the voting process (managed by Laurie, Catharine, Nathalie), **Jim Allison** was declared the winner by a simple majority.

Vice President: One Candidate Susan Auch

Susan was provided with a five minute opportunity to speak to the membership. Upon completion, Laurie Murchison asked for further nominations from the floor, and then made a final request for nominations from the floor. There were no further nominations for the position of Vice-President.

As a result, **Susan Auch** was declared the new SSC Vice President by acclamation

Director at Large (2): Two Candidates: Antonio Faiola, Jim Elliott

Laurie Murchison asked for further nominations from the floor, and then made a final request for nominations from the floor. There were no further nominations for the positions of Director at Large.

As a result, **Antonio Faiola** and **Jim Elliott** were declared as SSC Board Directors at Large by acclamation

Laurie Murchison declared the elections closed. Laurie then asked the acclaimed Directors to declare any Conflict of Interest.

SSC Committees:

High Performance Committee - Long Track – Gregg Planert (3 year term)

High Performance Committee - Short Track – Ron Richards (3 year term)

There were no further nominations from the floor. As a result, **Gregg Planert** and **Ron Richards** were declared elected to the above SSC Committees by acclamation.

Laurie Murchison declared the elections closed. Laurie then asked the acclaimed Directors to declare any Conflict of Interest.

Motion to destroy the election ballots

Motion by Blair Carbert (ASSA) and seconded by Pam Dunbar (NWTSSA) CARRIED

At this time, the Board Presidents expressed their gratitude to Marie Claire Rouleau for her leadership, dedication and passion as the President of SSC.

9. Presentation of the 2013-2014 Audited Financial Statements

The audited financial statement and supporting information was presented to the delegates by Tony Main (Treasurer).

Tony indicated that there continues to be challenges in tracking historical financial information; as a result, staff found non-accrued expenses from previous years that have now had to be realized in the 13/14 statements. This has created a deficit of \$199,000 for SSC in 13/14, yet the net operating deficit for the year was minimal.

Caroline Slegers-Boyd asked whether Tony is confident in the statements as presented, and whether all the historical expense information has now been captured and dealt with. Tony replied that he did feel confident that this has now been dealt with and that we have the staff and financial system in place to ensure that this is no longer an issue.

Robert Dubreuil noted his concern about the financial condition of SSC into the future. Tony reiterated that the expense control side of things is under better control now and that staff will continue to be diligent in this area moving forward.

Rob Binns asked if this is a qualified financial statement – Tony indicated that it is.

Motion to receive the 2013-2014 Audited Financial Statement as presented

Moved by Dave McQuaid (BCSSA) and seconded by Rob Binns (PEISSA)

CARRIED

10. Presentation of the 2014-2015 SSC Budget

Tony Main presented the Board approved 2014/15 SSC Budget to the membership for approval. Tony noted that, because of the quadrennial assessment process that SSC is subject to from Sport Canada, the budget assumptions are quite broad because there is very little detailed information from our funding partners at the moment. The two key points to consider in this budget forecast are that there is an anticipation of government funding reductions (partly due to the weaker Olympic performance results in Sochi) and, secondly, that the Board continues to focus on approving a balanced budget forecast.

Tony fielded questions as follows:

- Robert Dubreuil felt that there needs to a strong commitment from SSC for a detailed revenue generation plan moving forward.
- Ray Harris had a specific question regarding “Learn to Skate” expenditures.

Motion to receive the SSC 2014/15 SSC Budget Forecast.

Moved by Andre Bouileau (FPVQ) and seconded by Pam Dunbar (NWTSSA)

CARRIED

11. Recommendation and Approval of Auditors for 2014-2015

Tony noted that McCay and Duff and Company have been the SSC Auditors for a considerable number of years. For reasons of cost savings and the value of changing auditors after a certain period of time, Tony is requesting that the membership approve a change of audit firm for SSC for the 14/15 fiscal year.

Steven Kreuger asked for clarification on the need for change. Tony noted that the current audit firm have been auditing SSC for over ten years. As well, staff have done some research and found that there are many other audit firms that are charging much less for audit services than our current firm charges (as much as 50% less for the same level of work to audit national sport organizations). Steven suggested that the Board continue with the current firm but come back to the membership next year with a recommendation (and rationale) for change.

Blair Carbert suggested that we suspend this discussion within the AGM agenda and, instead, move it to an SGM agenda at a later date; if we decide not to appoint another auditor, then the existing auditor continues until further notice. Rob Binns and Dave McQuaid supported this idea.

Motion to have the SSC Finance and Audit Committee evaluate proposals, and recommend the Audit Firm to be used by SSC for the 14/15 fiscal year. The Recommendation must be presented to the membership by September 21st, 2015.

Moved by Blair Carbert (AASSA) and seconded by Dave McQuaid (BCSSA) CARRIED

12 Presentation of Rule Changes

A summary of the primary decisions from the rules workshop was presented by Ted Houghton. This is for information purposes as this was approved by the Branch representatives at the rules workshop.

Rules Summary

Rule #	Opposed	Approved	Carried
C3-200 Manual Timekeeping - 1		✓	✓
C3-200 Manual Timekeeping - 2		✓	✓
C5-300 Duties and Powers of Short Track Officials		✓	✓
C5-310		✓	✓

Motion to accept the report by Ted Houghton for the rule changes approved at the rules workshop.

Moved by Patti Pokol (OSSA) and seconded by Ray Harris (SSNB) CARRIED

Motion to accept the report by Ted Houghton for the rule changes approved at the rules workshop.

Moved by Patti Pokol (OSSA) and seconded by Ray Harris (NBSSA) CARRIED

12. SSC Business Items

There was no new SSC business presented for discussion, beyond what has already been discussed and presented during the AGM weekend.

13. Recognition

Acknowledgement of Branch Presidents retiring from their posts:

- Dave Steward - OSSA

Committee Members and Chairs retiring from their posts:

- Cathy Elliott
- Gaetan Boucher

SSC National Staff:

- Yves Hamelin
- Sean Ireland
- Mark Mathies
- Scott Stefani
- Pier Martin

Motion of appreciation for members leaving:

Moved by Patti Pokol (OSSA) , Seconded by Carolyn Slegers-Boyd (MSSA)

CARRIED

14. Announcement

Marie-Claire announced the future site and dates of the Annual General Meeting:

2014 AGM – Winnipeg, June 18-20

Motion of thanks for the following individuals and organizations:

- Local sponsor, John Sands, John Sands and Associate Inc
- Major Sponsors, INTACT, Ussana, Apogee, Samsung, KIA
- Skater representatives
- National Office staff
- Olympic Oval,
- OIOC
- Sport Canada,
- COC
- AGM delegates, skaters, coaches, etc.

Motion of thanks to individuals and organizations.

Moved by Laurent Dubreuil (Athlete Rep) ,Seconded by John Maurice (NSSA)

CARRIED

Sharon Karn (NLSSA), on behalf of the Branch Presidents, presented special recognition to John Maurice (NSSA) for his many years of service to the sport.

15. Adjournment

Marie-Claire Rouleau adjourned the meeting at 14h50PM