



CANADA

SPEED SKATING CANADA

**2019 Congress & AGM
Information Package #2**

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HOTEL INFORMATION

[Holiday Inn](#) – Winnipeg Airport – Polo Park, 1740 Ellice Ave, Winnipeg, Manitoba, R3H 0B3

A block of rooms has been reserved at the Holiday Inn. SSC will cover the costs for one room per branch for three nights. Additional rooms or nights will be the responsibility of the branch.

Reservations can be made directly through the Holiday Inn ([online](#) or by telephone: 1-877-660-8550) using the Corporate ID code **182950**. A credit card will be required to hold the room.

Local Transportation

Complimentary shuttle service from the airport is available from 6:00am to 11:00pm.

Driving directions from the Winnipeg James Armstrong Richardson International Airport:

1. Head northwest on Wellington Ave toward Administration St
2. Turn right onto Flight Rd
3. Turn left onto Sargent Ave
4. Take the 3rd right onto King Edward St S (Route 90 S)
5. Turn left onto Ellice Ave and the hotel is located on the right-hand side

REGISTRATION

All participants must [register](#) by May 20, 2019.

Registration for the Congress and AGM includes participation in all sessions as well as the following meals:

- Thursday, June 6: Light appetizers during the President’s Welcome Reception
- Friday, June 7: Breakfast, lunch
- Saturday, June 8: Breakfast, lunch
- Sunday, June 9: Breakfast

All participants are invited to the President’s Welcome Reception at the [Manitoba Sports Hall of Fame](#) on Thursday evening. The SSC Awards Dinner on Saturday evening is included with registration for some participants; extra tickets are available at an additional cost.

On Friday evening, the Manitoba Speed Skating Association will host an optional social activity, at a cost of \$30 per participant. Tickets for this event must be reserved during the registration process and include: shuttle service to [the Forks](#), a tandem bike tour along Winnipeg’s Red River and cocktails at [The Common](#). All delegates are then on their own for dinner (with lots of great options in the Forks area!) and to return to the hotel (approximately 15 minutes by taxi).

Fee Structure

Role	Fees Covered	Fees Not Covered
Branch President	<ul style="list-style-type: none"> • Flights, Accommodations • Congress and AGM • Awards Dinner 	<ul style="list-style-type: none"> • Friday Evening Social
Second Branch Delegate	<ul style="list-style-type: none"> • Accommodations (shared room with Branch President) 	<ul style="list-style-type: none"> • Flights • Congress and AGM • Awards Dinner • Friday Evening Social
SSC Committee Chair	<ul style="list-style-type: none"> • Flights, Accommodations • Congress and AGM • Awards Dinner 	<ul style="list-style-type: none"> • Friday Evening Social
SSC Board Member	<ul style="list-style-type: none"> • Flights, Accommodations • Congress and AGM • Awards Dinner • Friday Evening Social 	

Additional tickets may be purchased at the following rates:

Congress, AGM and Awards Dinner	\$300
Congress and AGM	\$250
Awards Dinner	\$100
Friday Evening Social	\$30

DRAFT SCHEDULE

<i>Thursday June 6th</i>	<i>Friday, June 7th</i>	<i>Saturday, June 8th</i>	<i>Sunday, June 9th</i>
12:00pm – 1:00pm Delegate Arrivals and Registration	8:00am – 9:00am Breakfast Rm: Ellice	8:00am – 9:00am Breakfast Rm: Ellice	8:00am – 9:00am Breakfast Rm: Ellice
1:00pm – 4:00pm SSC Board Meeting Rm: Madison A	9:00am – 10:30am Governance for Not-for-Profits and Sport Organizations Rm: Madison B	9:00am – 10:00am SSC Alignment Initiative	9:00am – 11:00am Annual General Meeting Rm: Madison B
2:00pm – 5:00pm PTSO Presidents Meeting Rm: Madison B	10:30am – 10:45am Morning Break	10:00am – 10:15am Morning Break	11:00am Delegate Departures
2:00pm – 5:00pm PTSO ED Meeting Rm: Madison C	10:45am – 12:00pm Own the Podium Rm: Madison B	10:15am – 11:00am Membership and Affiliation System Rm: Madison B	
4:00pm – 7:00pm Free Time	12:00pm – 1:00pm Lunch Rm: Ellice	11:00am – 12:00pm PTSO and Club Sponsorship Rm: Madison B	
7:00pm Shuttle Service to the Manitoba Sports Hall of Fame	1:00pm – 2:30pm Safe Sport Rm: Madison B	12:00pm – 1:00pm Lunch Rm: Ellice	
7:30pm – 9:30pm President's Welcome Reception	2:30pm – 2:45pm Afternoon Break	1:00pm – 2:00pm National Sponsorship Overview & Direction Rm: Madison B	
	2:45pm – 4:00pm Sport Development change and renewal Rm: Madison B	2:00pm – 2:15pm Afternoon Break	
	4:00pm – 5:00pm Free Time	2:15pm – 3:30pm Sneak Peek: A New Look for Speed Skating Canada Rm: Madison B	
	5:00pm Shuttle Service to the Forks	3:30pm – 5:00pm SSC Board/PTSO Presidents Meeting Rm: Ellice	
	5:30pm – 7:00pm Evening Social hosted by MSSA	5:00pm – 6:30pm Free Time	
		6:30pm – 10:30pm SSC Annual Awards Dinner Rm: Madison Ballroom	

Thursday, June 6th, 2019

7:30pm – President’s Welcome Reception

Join us on Thursday evening for the President’s Welcome Reception. The Shuttle from the hotel to the Manitoba Sports Hall of Fame leaves at 7:00pm sharp, two drink tickets will be provided to each delegate.

Friday, June 7th, 2019

9:00am – 10:30am – Governance for Not-for-Profits and Sport Organizations

Implementing good governance practices is important for all organizations today. Funders demand it, members expect it and boards are at risk if appropriate governance structures, practices, policies and procedures are not in place and being followed by their organizations. This interactive session presented by Claude Haw, Executive Leader – Strategy and Governance from Business Sherpa Group will cover best practices for governance of member-based sport organizations.

10:45am – 12:00pm – Own the Podium

Own the Podium, a not-for-profit organization, prioritizes and determines investment strategies to national sport organizations in an effort to deliver more Olympic and Paralympic medals for Canada. Anne Merklinger, Chief Executive Officer with Own the Podium will provide an overview of Own the Podium’s mission, mandate, decision making principles and funding priorities will be provided in this session. A description of support and priorities related to the NextGen initiative will also be provided.

1:00pm – 2:30pm - Safe Sport

In seeing a significant increase in national attention, creating safe sporting environments needs to be at the forefront of all sport organizations. Presented by Adam Sollitt, Coaching Consultant with the Coaching Association of Canada this interactive session we will discuss what can we do to better align our efforts to effectively create safe and positive sport environments. Understanding the responsible coaching movement, what’s going on nationally, and what we can expect in the near future will be the focus points of this session.

2:45-4:00pm – Sport Development Change and Renewal.

Recognizing the interconnections between the various areas of our sport and to bring a consistent approach to sport development the committees of Coaching, Officials and Competition Development as well as the former Club and Membership committee have been amalgamated into a single Sport Development Committee. This session will provide an overview of the newly aligned committee and Sport Development priorities.

6:00pm – Evening Social

Manitoba Speed Skating Association will host an optional social activity, at a cost of \$30 per participant. Tickets for this event must be reserved during the registration process and include: shuttle service to [the Forks](#), a tandem bike tour along Winnipeg’s Red River and cocktails at [The Common](#). All delegates are then on their own for dinner (with lots of great options in the Forks area!) and to return to the hotel (approximately 15 minutes by taxi).

Saturday, June 8th, 2019

9:00am – 10:00am - SSC Alignment Initiative

SSC created Systems Alignment Committee to help review the approved Strategic Plan. The Strategic Plan was a culmination of work to help focus and project Speed Skate Canada’s business and sport development over the next five years leading to some radical shifts on how we think and enable a Canadian wide approach to Speed Skating.

The committee reviewed both the external and internal Strategic Plan, with a vision to understanding which initiatives would require the greatest focus of alignment with stakeholders and partners engaged with Speed Skate Canada.

10:15am – 11:00am - Membership and Affiliation System

Representatives from Speed Skating Canada and Spordle will outline the Membership and Affiliation System's (MAS) new and improved functionalities for the 2019-2020 season. Key discussion points will include family accounts, usability, reporting, online registration, technical support and user guides.

11:00am – 12:00pm - PTSO and Club Sponsorship

MSSA's Executive Director, Elizabeth Williamson Derraugh will present a step by step "how to" on Sponsorship at the PTSO and Club level. From building a Sponsorship Committee, approaching potential sponsors, "showing the love" to your sponsors and more, learn some best practice methods on how to be successful with sponsorship outreach.

1:00pm – 2:00pm – National Sponsorship Overview & Direction

Colin Young from SportBrand Canada will present an update regarding our national efforts in the areas of sponsorship strategy, revenues development and related critical initiatives. He will identify the direction SportBrand is taking to develop new partnerships for Speed Skating Canada, reveal some exciting new sponsorship signings, review our marketing materials and outline the path we collectively need to take for continued growth in our financial health.

2:15pm – 3:30pm – Sneak Peek: A New Look for Speed Skating Canada

Join in as the team from Will Creative takes us through Speed Skating Canada's journey from brand audit and brand strategy, through to the development of our new brand identity. It's your chance to preview the future look of speed skating in Canada – from a revitalized logo and graphic elements to a brand anthem and tagline. Have your say about how this new brand will be used to build our spot's profile in communities across Canada.

6:30pm – 10:00pm - SSC Annual Awards Presentation & Dinner

Celebrate this season's successes at the Speed Skating Canada Awards Dinner, beginning at 18:30pm. This year's celebration will be held at the hotel and a cash bar offered before the start of the dinner.

Delegates

Voting delegates under Regulations A3-400, A3-401, 402, 403, 404 and 405 are as follows, and as per Speed Skating Canada's Bylaws (Article IV para 22).

PROVINCE/TERRITORY	MEMBERS	AGM VOTES
Alberta	1,344	5
British Columbia	1,432	5
Manitoba	260	3
New Brunswick	517	4
Newfoundland & Labrador	62	2
Northwest Territories	93	2
Nova Scotia	425	3
Nunavut	0	0
Ontario	1,932	6
PEI	112	2
Quebec	6,408	14
Saskatchewan	486	3
Yukon	66	2
TOTAL	13,137	51

132nd AGM Agenda

SSC 132nd Formal Annual General Meeting Saturday, June 8, 2019
9:00 – 11:00 CT

Holiday Inn Airport – Polo Park – Room: Madison B
Winnipeg, Manitoba

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| 1. | 9:00 | Welcome and Call to Order | Denis Leclerc |
| 2. | 9:05 | President's Welcome | Blair Carbert |
| 3. | 9:10 | In Memoriam | Blair Carbert |
| 4. | 9:15 | Roll call of Delegates | Denis Leclerc |
| 5. | 9:20 | Approval of 132 nd AGM Agenda | Blair Carbert |
| 6. | 9:25 | Approval of 131st AGM Minutes | Blair Carbert |
| 7. | 9:30 | Presentation/Discussion – Annual Report | Blair Carbert |
| 8. | 9:45 | Special General Meeting - Bylaw Amendments | Blair Carbert |
| 9. | 10:00 | Elections | Dave McQuaid |
| 10. | 10:15 | Presentation: 2018-19 Audited Financial Statements | André Beaulieu |
| 11. | 10:25 | Recommendation and Approval of Auditors | Blair Carbert |
| 12. | 10:30 | Presentation of the 2019-20 Budget | André Beaulieu |
| 13. | 10:40 | SSC Business Items | Blair Carbert |
| 14. | 10:45 | Recognition | Blair Carbert |
| 15. | 10:50 | 2019 AGM Site Call for Proposal | Blair Carbert |
| 16. | 10:55 | Motion of Thanks | Blair Carbert |
| 17. | 11:00 | Adjournment | Blair Carbert |