SAMPLE ACCIDENT REPORT FORM

Date of Report: _____/_____/_____
dd mm yyyy

PATIENT INFORMATION

LAST NAME:		FIRST NAME:
STREET ADDRESS:		CITY:
POSTAL CODE:		PHONE: ( )
E-MAIL:		AGE:
SEX: ___M ___F	HEIGHT: _____ WEIGHT: ____	DOB: _____/_____/_____ dd / mm / yyyy
KNOWN MEDICAL CONDITIONS/ALLERGIES:		

INCIDENT INFORMATION

DATE & TIME OF INCIDENT: _____/_____/_____ ____ :_____ AM dd mm yyyy PM	TIME OF FIRST INTERVENTION: ____ :_____ AM PM	TIME OF MEDICAL SUPPORT ARRIVAL: _____ : ____ AM PM
CHARGE PERSON, DESCRIBE THE INCIDENT: (what took place, where it took place, what were the signs and symptoms of the patient)		
PATIENT, DESCRIBE THE INCIDENT: (see above)		
EVENT and CONDITIONS: (what was the event during which the incident took place, location of incident, surface quality, light, weather, etc.):		
ACTIONS TAKEN/INTERVENTION:		
After treatment, the patient was: ☐ Sent home ☐ Sent to hospital/a clinic ☐ Returned to activity		

OVER…

Sample Accident Report Form (cont'd)

CHARGE PERSON INFORMATION

LAST NAME:	FIRST NAME:
STREET ADDRESS:	CITY:
POSTAL CODE:	PHONE: ( )
E-MAIL:	AGE:
ROLE (Coach, assistant, parent, official, bystander, therapist):	

WITNESS INFORMATION (someone who observed the incident and the response, not the charge person)

LAST NAME:	FIRST NAME:
STREET ADDRESS:	CITY:
POSTAL CODE:	PHONE: ( )
E-MAIL:	AGE:

OTHER COMMENTS OR REMARKS

FORM COMPLETED BY:

_____ _____

PRINT NAME **SIGNATURE**